

# Community Foundation of Johnson County

## TERMS OF GRANT AGREEMENT

**ACCEPTANCE OF A GRANT and CHECK:** The grant and check to organizations from the Community Foundation of Johnson County are for the explicit purpose(s) as described in the application the organization submitted. Cashing of the grant check is acceptance of the following terms:

**DATE OF FUNDING:** Listed on the Community Foundation check.

**GRANT RESOLUTION:** Amount of the check issued to the listed organization.

**NON-DISCRIMINATION:** The grantee shall not discriminate on the basis of race, color, religion, creed, sex, gender identity, gender expression, age, national origin/ancestry, disability, marital status, sexual orientation, veteran status, military obligations or status, or HIV/AIDS diagnosis, or any other basis prohibited by local laws or regulations, in any of its activities or operations. The grantee will use funds to support only those programs that: (a) are open to all individuals in the community regardless of religious belief; (b) serve a secular purpose, such as a food pantry or a homeless shelter; and (c) do not require individuals to join in religious worship to receive the services that the nonprofit offers.

**REPORTING REQUIREMENTS:** A Grant Report and photos of the project from each organization receiving a grant are due by June 30 in the year following when the grant was awarded. This is a written summary explaining the effective use of funds received by your organization and progress to date. All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Service Code, as amended, and the regulations issued thereunder. The Grant Report must be submitted through our website at [www.cfjc.org](http://www.cfjc.org).

**RELEASE:** Organizations receiving a grant that provide people photos of the project with their report authorize and release the CFJC to use such photos in the organization's materials and/or social media.

**ACCOUNTING:** The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with general accepted accounting procedures. No benefits or services are being made to the Foundation or to the donor(s) of the named Fund(s) as a result of this grant.

**PUBLIC REPORTING:** The grantee shall send to the Community Foundation office copies of all publicity regarding the grant, including print media and information materials that are related to the project support by the grant. In all public statements concerning the grant—press releases or other reports—grantees shall state that the grant was funded by the Community Foundation of Johnson County followed by the name of the Fund, if applicable, as named above.

**REVERSION OF GRANT FUNDS:** The grantee will return to the Foundation any unexpended funds at the close of the grant period. Grantee shall also promptly return funds if the Foundation determines that the grantee has not performed in accordance with the terms of the Grant or met the specific grant conditions of the approved affiliate program and its support budget.

**LIMIT OF COMMITMENT:** Unless otherwise stipulated in writing, this grant is made with the understanding that the Community Foundation of Johnson County has no obligation to provide other or additional support to the grantee. The foregoing conditions are hereby accepted and agreed to as of the date of cashing and/or depositing the check.